

Certified Federal Surveyors

Getting College Credit through Oregon Institute of Technology

Hurry, Hurry, Hurry; for a limited time only.

The Certified Federal Surveyors program has worked out an agreement with Oregon Institute of Technology (O.I.T), where anyone that has successfully passed the CFedS examination and are in good standing, can get college credit.

Course Name: Certified Federal Surveyor
Course Title: GME 407
Credits: 4
CRN: 17270
Cost: \$250.00

Registration due by: November 01, 2009

This is a limited, one time only offer.

To apply, you will need to do the following:

- Step 1, Admission, print & complete the Distance Education Non-admit application.
- Step 2, Registration, print & complete the Add form.
- Step 3, Payment, by check or money order, in the amount of \$250.00, payable to “Oregon Institute of Technology, Cashier's Office”.
- Step 4, Mail completed Admission, Registration forms & Payment, to be received no later than November 01, 2009, to:

Oregon Institute of Technology
Registrar's Office
3201 Campus Dr
Klamath Falls, OR 97601

Additional information for filling out the forms:

Distance Education Non-admit application:

Applying For: Select Term “Fall” and enter year “2009”.

Registration Add form, fill in the following only:

Name: Last , First, MI
Term: Fall, 2009

CRN: 17270
Course: GME 407
SEC:
Credit: 4

Note: Non-admitted students are not required to obtain advisor's signature.

Forms Admission, Registration and O.I.T. invitation – See attachments below.

The bigger picture:

This offer to get college credit for completion of the CFedS program is only for existing CFedS. Anyone who obtains their CFedS certificate in the future will also be given an opportunity to get similar college credit; the fee will be higher though.



Distance Education Non-admit Application

About You

***Required Fields**

This non-admit application is for the student who is not yet fully admitted to OIT but wishes to take classes. In the non-admit status, a student may take up to 8 credit hours. Financial aid is not available to a student in this status.

Applying For: of year:

Social Security number disclosure and consent statement:

OIT is required to obtain your Social Security Number (SSN) in order to file certain returns with the Internal Revenue Service (IRS) and to furnish a statement to you. The returns that OIT must file contain information about qualified tuition and related expenses. Privacy Act Notice: Section 6109 of the Internal Revenue Code requires you to give your correct SSN to persons who must file information returns with the IRS to report certain information. The IRS uses the SSN for identification purposes and to help verify the accuracy of your tax return. For more information, refer to IRS code 6050S. My signature at the end of this form authorizes OIT and the Oregon University System (OUS) to use my SSN for tracking and statistical purposes as outlined in the OUS Disclosure and Consent Statement appearing in OIT's class schedule and on the OIT web site.

SSN: * - -

First: * MI: Last: *

Former names (if applicable):

E-Mail: *

Confirm E-Mail: *

Mailing Address:

Street:

City: State: Zip:

County:

Nation:

Home Phone: Work Phone:

Permanent Address: (same as above:)

Street:

City: State: Zip:

County:

Nation:

Home Phone: Work Phone:

Gender (optional):

Female

Male

Date of Birth (mm/dd/yy):

Are you a citizen of the United States of America?

Yes

No

If not, of which country are you a citizen? Type of foreign visa:

Date Issued: Visa Number:

Ethnic Identity (optional):

(The state system schools must seek to identify the ethnic background of applicants for admission in compliance with federal reporting requirements. You are encouraged to supply this information but you may decline without, in any way, prejudicing your application. This voluntary information is to ensure equal opportunity under the Affirmative Action program.)

Ethnic Identity: Other:

Are you claiming tuition classification as an Oregon resident?

Yes

No

I am interested in the following program at OIT:

Please register me in the following class(es) for the term indicated above:

Certification ***Required Fields**

I hereby certify that I have provided complete and accurate responses to the items on this application. I understand that if it is found to be otherwise, it is sufficient cause for rejection or dismissal.

Signature: * **Date:** *

NOTE: This electronic signature is legally equivalent to a pen-and-ink signature and carries the same restrictions and penalties for misuse. It is used pursuant to the Oregon Electronic Signatures Act of 1997, ORS 192.825-192.855.



Add/Drop – Withdrawal Form

LAST NAME	FIRST NAME	MI	STUDENT ID NUMBER	TERM		
CRN	COURSE	SEC	CREDIT	Instructor Signature Space Available Only	Instructor Signature OK to Override Max	Instructor Signature OK for Time Conflict
A						
D						
D						
S						
Instructor Signature to Drop						
D						
R						
O						
P						
S						

COMPLETE WITHDRAWAL ONLY	
Dean of Students Exit Interview	Date
Business Office Exit interview	Date

ADVISOR SIGNATURE _____

STUDENT SIGNATURE _____ DATE _____

REGISTRAR INPUT _____ VERIFIED _____

Required Signatures

	Traditional Registration		WebREG
	Instructor Signature	Advisor Signature*	Advisor PIN
Initial registration	NO	YES	YES
Add/drop before term starts	NO	NO	YES
Add/drop during first two days of term (space available basis only)	NO	NO	YES
Add/drop after first two days of term	YES	YES	CLOSED
Add to closed class, any time	YES	After first two days of term	CLOSED

*Students on academic probation are required to obtain an advisor's signature for **ALL** registrations, adds, and drops. Non-admitted students are not required to obtain advisor's signature.



GME 407, 4 credits, CRN 17270 - \$250 Registration due by 11/01/09

If you are interested in this class and would like to register please follow the three step process listed below. Please note that each step has different options to make the process more convenient for you.

Step 1 Admission

To enroll in this course you will need to be admitted as a non-admit student. As a non-admit student you may register for up to 8 credits in any one term.

You can print out the form electronically at:

<http://www.oit.edu/adx/asp/adxGetMedia.aspx?DocID=2999,2668,2,1,Documents&MediaID=18015&Filename=Non-Admit+Application+Form.pdf>

Step 2 Registration

After you are admitted you may register for the course by following the instructions below.

1. You can find the registration form electronically at:

<http://www.oit.edu/regdocuments/ADD.pdf>

After you fill out the above forms you can either mail/fax or deliver directly to the Registrar's office. Please note that we must receive registration by November 1st, 2009.

Oregon Institute of Technology
Registrar's Office
3201 Campus Dr
Klamath Falls Or 97601

Or Fax to 541-885-1274

Step 3 Payment

After you are registered for a course you may pay for it in one several ways listed below.

1. Please attach a check or money order for \$250 with your admission/registration forms.

2. If you prefer you may call the OIT Cashier's Office and they can walk you through the process of paying online with a debit/credit card. Please note: we don't accept VISA.

Oregon Institute of Technology
Cashier's Office
Phone 541-885-1203

If you need help throughout this process please call 541-885-1314.

WELCOME TO OIT